



**SURREY COUNTY COUNCIL
LOCAL COMMITTEE
(GUILDFORD)**

**DELEGATED FUNDING FOR LOCAL
COMMITTEES**

15th JUNE 2006

KEY ISSUE/DECISION:

To set out the funding available for County Councillors' allocations for 2006/07, and consider the requests received. To identify the criteria that it wishes to be published in the Local Protocol for the Committee.

SUMMARY

This report lists and makes recommendations on bids received for Members' Allocations, which have been sponsored by at least one Member. In addition, in line with best practice requirements, the report asks Members to agree whether to identify broad criteria for the use of its delegated funding that it would wish to be published in its Local Protocol.

RECOMMENDATIONS

The Committee is asked to

- I. approve the proposed expenditure from the Members' Revenue Allocation budget.
- II. Approve the proposed expenditure from the Capital Pot
- III. Decide whether to set out specific criteria for the Capital Pot and, once agreed with the SCC Head of Legal Services, to amend its Local Protocol at the next meeting of the Committee.

BACKGROUND

- 1 The budget for 2006/07 made available delegated funding to be spent on local projects to promote the social, environmental or economic well-being of the people of each borough or district area. This amounts to £11,000 for each County Member of the Committee.
- 2 An additional capital allocation of £35,000 for voluntary or community organisations has been made available to each Surrey County Council Local Committee.

PROPOSALS FROM INDIVIDUAL REVENUE ALLOCATIONS
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- 3 In line with the requirements of best practice across the Local Committees, it is recognised that the Members should see and consider sufficient information in a timely manner to consider their decisions.
- 4 In the past some proposals have been received after the agenda papers have been sent out and/or tabled at the Committee meetings themselves. There may be exceptions where urgent proposals can only be put together at such a late stage. With the Committee now to only meet formally on 4 occasions per year, it is hoped that late bids could be avoided. In order to ensure that proposal forms are always included in the agenda papers, officers are keen to receive proposals at the earliest opportunity and no later than 2 weeks before each Committee meeting.
- 5 Proposals for consideration at this meeting are:
 - a. £1,500 for computers and materials for Talenta skills training (Fiona White)
 - b. £1,640 for new furniture for the Guildford Action drop in centre (David Goodwin)
 - c. £400 for Live and Direct (to date: Fiona White (£200) and Pauline Searle (£200) - £2000 requested by the project)

The details of the individual proposals are appended to this report (APPENDIX A).

PROPOSALS FROM CAPITAL BUDGET

- 6 The pot of £35,000 capital for voluntary or community organisations is once again available. To date the following proposals have been received:

£1,508 for basketball equipment at St Peters Catholic Secondary School, Guildford

£1,800 for new furniture for the Relate interview rooms

The details of the individual proposals are appended to this report (APPENDIX B).

- 7 If agreed by the Committee, this will still leave a balance of £31,692. Members have previously been keen to maximise the impact of this budget, not least by using it to chase match funding from other sources. It is suggested that Members may wish to identify a set of criteria to be applied to this capital pot to act as a guide to community groups to encourage proposals. This would, inevitably encourage more bids if advertised, but it would then be up to officers to manage this process, including managing expectations.
- 8 If the Committee agree with principle, then possible criteria for the use of the capital pot should be incorporated into the Committee's Local Protocol. Currently this Protocol is largely concerned with Public Speaking and Engagement at Committee meetings. If amended specific ideas from Members would be helpful at this stage. Officers will then need to get the specific approval of SCC's Head of Legal Services and could then be formally adopted at the subsequent Committee meeting on 28/9/06.
- 9 In the meantime, just as a discussion point, the Committee may wish to consider the following criteria:
- Capital to be spent on specific themes, such as youth, older people, community safety, self reliance (social inclusion); environment/sustainability etc or locations (particular parts of the borough). Possibly just one theme or location for the whole year
 - Capital to be used with matched funding from external sources to ensure "bigger bangs for your bucks". Decisions are very helpful early in the year on this criterion to allow officers to secure outside funds and thus avoid "an end of year disposal"
 - A time limit to be set for proposals being processed and then presented to the Committee. Many projects are chasing other funds and knowing yes or no from the Committee at one point in the calendar will help them to focus their fundraising efforts; this is especially the case for small organisations who need to concentrate on delivery rather than funding issues
 - The capital pot cannot be used for revenue costs or for transportation schemes. (Members will recall that the separate capital pot of £100k was allocated to the LTP programme at the 30 March 2006 meeting.)

<u>CONSULTATIONS</u>

- 10 The appropriate SCC services and partner agencies for each proposal have been consulted as detailed in each proposal document (appended).

IMPLICATIONS (FINANCIAL, EQUALITIES, RISK, SAFETY, ENVIRONMENTAL)

- 11 The proposals in this report are intended to enhance the wellbeing of Guildford residents and make best possible use of the funds available to the Local Committee.
- 12 In particular the proposal to provide funding to Talentaid recognises the specific needs of Black and Minority Ethnic residents in Guildford. (At the Census 2001 there were at least 3,000 Black and Minority Ethnic residents in Guildford, 2.4% of the population.)
- 13 Similarly the proposal to fund Guildford Action will enhance current services to vulnerable adults who use the drop-in services.

CONCLUSION AND REASONS FOR RECOMMENDATION

- 14 The spending proposals put forward for this meeting have been assessed for appropriateness and value for money and it is recommended that they should be approved.

WHAT HAPPENS NEXT:

- 15 Should members agree the proposals, Officers will require recipient agencies to sign a brief funding agreement form (based on the attached documents and Committee's decision), and then transfer funds when the agency requires. Recipient agencies are required to: account for the way the money has been spent, identifying where outcomes have been achieved, include a credit for SCC Local Committee in any publicity, and meet other conditions of the funding agreement. Officers will continue the practice of preparing an annual report on the outcomes of the previous year's funding.

CONTACT DETAILS

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SURREY COUNTY COUNCIL LOCAL COMMITTEE IN GUILDFORD



PROPOSAL FOR EXPENDITURE OF LOCAL BUDGET

1.	Name of Member:	Fiona White
2.	Name of project:	Computers for Talentaïd
3.	Organisation responsible for carrying out the project?	Talentaïd
4.	Description of Project: What outcomes are expected? What needs will it address? What geographical area will it cover? Who will benefit? How many people?	Computer and job search training for Black and Minority Ethnic communities in Guildford. Employment and career progression for users. Difficulties accessing employment. Members of Guildford's various BME communities. The group's immediate network is 50, and is reaching out (e.g. to University) to larger numbers (Census 2001: up to 2000 people)
5.	Who has been consulted?	Healthy Living Programme, SCC, Surrey Community Action, GBC
6.	When will the project be started and completed? When will outcomes be seen?	Immediately, 6 months
7.	What is the total cost of the project? Estimate/breakdown of costings.	£1500 Materials, venue hire etc: £500 4 x 2 nd hand laptops £1000
8.	Amount and purpose of proposed Local Committee funding?	£1500
9.	What alternative funds have been sought or secured?	None yet secured
10.	Has any other part of Surrey County Council been approached for this funding?	No
11.	Has the Local Committee given funding for this purpose in the past?	No
12.	If this project will need funding in future, how will that be met?	Fundraising from various sources
13.	Area Director's / SCC Service Manager's comments	Area Director recommends approval.
14.	Date of Local Committee	15 th June 2006

SURREY COUNTY COUNCIL LOCAL COMMITTEE IN GUILDFORD



PROPOSAL FOR EXPENDITURE OF LOCAL BUDGET

1.	Name of Member:	David Goodwin
2.	Name of project:	Furniture for Guildford Action
3.	Organisation responsible for carrying out the project?	Guildford Action, Leapale Road, Guildford
4.	Description of Project: What outcomes are expected? What needs will it address? What geographical area will it cover? Who will benefit? How many people?	The drop-in centre is being redecorated in Summer 2006. Existing furniture is in poor state. Guildford Action provides a safe place for people who are on low incomes and/or homeless, together with access to healthcare, skills and other services.
5.	Who has been consulted?	Healthy Living Programme
6.	When will the project be started and completed? When will outcomes be seen?	Summer 06
7.	What is the total cost of the project? Estimate/breakdown of costings.	52 chairs and 18 tables = £1,640 including VAT.
	Date when you will need the funding?	asap
8.	Amount and purpose of proposed Local Committee funding?	£1,640
9.	What alternative funds have been sought or secured?	None
10.	Has any other part of Surrey County Council been approached for this funding?	No
11.	Has the Local Committee given funding for this purpose in the past?	No
12.	If this project will need funding in future, how will that be met?	N/a
13.	Area Director's / SCC Service Manager's comments	Recommends approval
14.	Date of Local Committee	15 th June 2006

SURREY COUNTY COUNCIL LOCAL COMMITTEE IN GUILDFORD



PROPOSAL FOR EXPENDITURE OF LOCAL BUDGET

15.	Name of Member(s):	To date: Fiona White (£200) and Pauline Searle (£200)
16.	Name of project:	Live and Direct, Guildford
17.	Organisation responsible for carrying out the project?	GBC on behalf of Arts Partnership Surrey
18.	Description of Project: What outcomes are expected? What needs will it address? What geographical area will it cover? Who will benefit? How many people?	30 weekly sessions of learning and playing music and song-writing. 6 performances per year. To develop the confidence and skill of young, access to music and equipment for young people especially less well off. Two clubs operate in Guildford borough (Ash (Youth Centre) and Guildford). Activities and confidence building for (less well off) young people. Over 35 Young people 11-19 have benefited in Guildford previously.
19.	Who has been consulted?	Young people, parents, Safer Guildford Partnership, Surrey Youth Development Service.
20.	When will the project be started and completed? When will outcomes be seen?	September 06 – August 07 August 07
21.	What is the total cost of the project? Estimate/breakdown of costings.	£9,800
22.	Amount of requested Local Committee funding?	£2,000 requested by the project (to date £400 proposed by Members)
23.	What alternative funds have been sought or secured?	Secured: Safer Guildford Partnership (£2,600), GBC (£1,200). Sought: Awards for all (£4,000).
24.	Has any other part of Surrey County Council been approached for this funding?	No. (Ash Youth Centre provides about £2,828 in kind (staffing and use of venue, storage etc). SCC provides about £44k, GBC provides £5 to Arts Partnership Surrey which spends £30k on Live and Direct centrally for musicians fees, publicity and admin.)
25.	Has the Local Committee given funding for this purpose in the past?	No
26.	If this project will need funding in future, how will that be met?	Live & Direct is developing a sponsorship package to increase funding from businesses as core funding decreases.
27.	Area Director's / SCC Service Manager's comments	YDS Manager for Guildford supports this proposal. Area Director recommends approval.
28.	Date of Local Committee	15 th June 2006

**SURREY COUNTY COUNCIL LOCAL
COMMITTEE IN GUILDFORD**



PROPOSAL FOR EXPENDITURE OF LOCAL BUDGET

1.	Name of project:	Basketball equipment for St Peters Catholic Secondary School, Guildford
2.	Organisation responsible for carrying out the project?	St Peters Catholic Secondary School, Guildford
3.	Description of Project: What outcomes are expected? What needs will it address? What geographical area will it cover? Who will benefit? How many people?	4 basketball units and team shirts. Exercise, social development for young people. Pupils and groups from across Guildford attend or use the school. The school have under 14 and 16 teams and coaching sessions for years 7,8,9,10 and 11. St Pius Youth Group runs weekly sessions at St Peters. Youth sporting events (e.g. Youth Gather 2006) attract over 1000 young people.
4.	Who has been consulted?	Head teacher, PTA, governors, school council, GBC, Sport England, SCC LEO
5.	When will the project be started and completed? When will outcomes be seen?	Immediately, ongoing. Equipment will come into use straight away.
6.	What is the total cost of the project? Estimate/breakdown of costings.	4 x basket ball units @ £577 each = £2308 2 x set of shirts @ £200 each = £400 total = £2708
7.	Amount and purpose of proposed Local Committee funding?	£1508
8.	What alternative funds have been sought or secured?	£1200 secured from fundraising
9.	Has any other part of Surrey County Council been approached for this funding?	No
10.	Has the Local Committee given funding for this purpose in the past?	No
11.	If this project will need funding in future, how will that be met?	N/a
12.	Area Director's / SCC Service Manager's comments	Recommends approval
13.	Date of Local Committee	15 th June 2006

SURREY COUNTY COUNCIL LOCAL COMMITTEE IN GUILDFORD



PROPOSAL FOR EXPENDITURE OF LOCAL BUDGET

1.	Name of project:	Furniture for Relate
2.	Organisation responsible for carrying out the project?	Relate West Surrey, The Old Fire Station, Ward Street, Guildford
3.	Description of Project: What outcomes are expected? What needs will it address? What geographical area will it cover? Who will benefit? How many people?	Furnishings for interview and counselling rooms in the Relate office which is being updated. (The existing furnishings are 15 years old.) Relate delivers over 1000 hours of counseling per year, working to prevent family breakdown with its associated social problems. This branch of Relate covers West Surrey including Guildford
4.	Who has been consulted?	Relate West Surrey
5.	When will the project be started and completed? When will outcomes be seen?	Asap
6.	What is the total cost of the project? Estimate/breakdown of costings.	£2000. For furniture and fittings
7.	Amount and purpose of proposed Local Committee funding?	£1800
8.	What alternative funds have been sought or secured?	£200 from Local Committee previously (see below). Unsuccessful in approaching businesses for redundant furniture
9.	Has any other part of Surrey County Council been approached for this funding?	No
10.	Has the Local Committee given funding for this purpose in the past?	Yes £200 in Jan 2005
11.	If this project will need funding in future, how will that be met?	N/a
12.	Area Director's / SCC Service Manager's comments	Recommends approval
13.	Date of Local Committee	15 th June 2006